Competency Verification Record
UVA Health
Removal of Central Line Catheter
(Central Vascular Access Device)

Employee Name:_____ **Employee ID #:**_____ **Date**:_____

Successful completion is documented on the Annual Competency Record (ACR) or Department Specific Competency Form using the following competency statement(s):

Competency Statement(s): ***Demonstrates removal of central line catheter (central vascular access devices)***

Evaluator(s): RNs qualified to sign the competency statement on ACR or Department Specific Competency Forms

Method of validation (circle one):

DO	Direct Observation – Return demonstration or evidence of daily work.
T	Test: Written or oral assessments, surveys or worksheets, passing grade on a CBL test.
S	Simulation
C	Case Study/ Scenarios: Create/share a story of a situation then ask questions that capture the nature of the competency that is being referenced.
D	Discussion: Identify questions related to a competency and ask orientee to provide an example of their real-life experiences.
R	Reflection: A debriefing of an actual event or a discussion of a hypothetical situation.
QI	Quality Improvement Monitoring: Audits or compliance checks on actual work or documentation to ensure the competency is completed.
N/A	If the specific product or process step is not used in the respective area or by the respective role, then this step is deemed N/A.

Note: *This Competency Verification Record is* ***not*** *a required part of the permanent personnel record. This form is to be used as a guide for competency check off only;* ***the Annual Competency Record is used to document competency****. . (If competency validation occurs away from the unit, this form can be completed by the validator; the signed form can then be presented to the unit NEC or manager as evidence of competency. The Annual Competency Record is then signed indicating that the competency was validated).*

Instructions: Bolded steps are required critical elements for competency

Demonstrated Skill **Behaviors for Competency (Critical Behaviors in Bold)**	**Method of Validation**	**Evaluator's Initials**
• **Verifies plan of care with LIP and obtains order for removal of central line.**		
• **Reviews appropriate labs** (i.e. coagulation labs)		
• Verifies/places alternative IV access if necessary		
• **Performs hand hygiene and Dons non-sterile gloves**		
• Prepares supplies: sterile scissors or suture removal kit; sterile gauze; absorbent pad		
• **Positions patient to minimize risk of venous air embolus** (flat or slight Trendelenburg's)		
• Minimizes risk of infection: positions patients head away from insertion site if not contraindicated		
• Transfers/discontinues IV infusions as indicated		
• Removes central line dressing and discards into regular trash		

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Demonstrated Skill Behaviors for Competency (Critical Behaviors in Bold)	Method of Validation	Evaluator's Initials
• Removes non-sterile gloves, **performs hand hygiene**		
• **Dons sterile gloves**		
• Removes securing device or cuts/pulls sutures through skin		
• **Asks patient to take deep breath and hold (for IJs or SCs)** to decrease risk of venous air embolus		
• Withdraws catheter parallel to skin with steady motion		
• As catheter exits skin, **applies sterile gauze**		
• **Places catheter on absorbent pad and inspect catheter for integrity**		
• **Holds pressure over insertion site until bleeding stops**		
• **Applies occlusive dressing (*petroleum-based ointment*, sterile gauze, secure w/ tape or transparent dressing)**		
• **Instructs patient to remain supine for ~30 minutes post-removal**		
• **Disposes of central line catheter and used supplies in non-sharp red bag container**		
• **Disposes used sharps in sharps container**		
• Removes gloves and **performs hand hygiene**		
• **Documents removal in EMR**		
• **Post-removal monitoring**: o **Verbalizes signs/symptoms of venous air embolus** o Monitors for bleeding/hematoma		
• **Verbalizes if signs/symptoms of venous air embolus occur:** o **places patient in left lateral Trendelenburg position**		

Critical Elements: Bolded statements are successfully demonstrated
References:
Nursing Policy: Central Line Catheters

AACN Procedure Manual for Critical Care, 7th Edition: *Procedure 65: Central Venous Catheter Removal*

PNSO Clinical Practice and Education (4/2020): Where does all that garbage go?

Competency Verified by:

_____ Date: _____
Evaluator's Name (printed) Evaluator's signature